

**BOARD OF DIRECTORS – ACTION SUMMARY**  
**Thursday, August 28, 2008 – 6:00 p.m.**

**Administration Building – Board Chambers**  
**2101 Hurley Way, Sacramento, CA 95825**

**CALL TO ORDER**

The meeting was called to order by President Trujillo. Board Members present: Clark, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley. Director Engellenner, absent. Staff: Fire Chief Mette, Board Clerk Tilson, General Counsel Margarita.

**PLEDGE TO FLAG**

**METRO CABLE 14 ANNOUNCEMENT**

The open session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Sunday, August 31 at 3:30 PM and Monday, September 1 at 6:00 PM on Channel 14; Webcast at [www.sacmetrocable.tv](http://www.sacmetrocable.tv). A VHS copy is also available for checkout from any library branch.

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN  
DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA**

**CONSENT AGENDA:**

1. **Special Board Meeting Action Summary—August 8, 2008**
2. **Board Meeting Action Summary—August 14, 2008**

- **Board Action:**  
*Granados/Clark—approve the Consent Agenda. ROLL CALL: Clark, Goold, Granados, Jones, Kelly, Lawson, Trujillo, Valley, AYE. Director Engellenner, absent. Motion carried.*

**PRESENTATION ITEM(S):****1. National Fire Protection Association Grant—(DC Jim Eastman)**

- Expansion of the Smoke Alarm Program was discussed previously.
- A PowerPoint presentation was given illustrating recent activity relative to this program.

The District received a grant of \$5,000 from the National Fire Protection Association (NFPA) to support Project Communi-CATOR (Community Awareness Translator as an Outreach Resource), the District's multi-cultural, community-wide fire and life safety campaign. Hand-held iPod devices equipped with sound files of ten targeted languages will be purchased and used to convey a series of fire and life safety messages to non-English speaking residents during door-to-door community smoke alarm installation campaigns. Three languages have already been translated with another two or three being processed for use with the iPods. The District plans to share details of the program with neighboring fire jurisdictions to help them establish programs of their own.

Fire Inspector Tom Horton, project coordinator, presented the NFPA Rolf H. Jensen Memorial Public Education Grant commemorative plaque for Sacramento Metropolitan Fire District to Fire Chief Mette and President Trujillo.

The results of the project will be reported to the NFPA at the end of the year with Mr. Horton and Brenda Briggs coordinating the activities.

Director Lawson recommended the Sacramento Bee be provided information on this project for some good publicity on the total community outreach efforts of the District.

**2. Fire Camp 2008 Report—(Briggs/Plexico)**

- Brenda Briggs of the Community Services Division and Firefighter Pat Plexico, Assistant Camp Director, presented a short DVD of Fire Camp 2008.
- A PowerPoint presentation was given illustrating the Fire Camp activities during the five days of July 22 through 26. There were 80 children from ages 11 to 13 years and 18 counselors participating.

The Mission of Fire Camp is a five-day youth camp that instills self-confidence, teamwork, and a basic understanding of the firefighting profession. In addition, lessons involve life safety skills such as use of a fire extinguisher, water rescue techniques, developing a home escape plan, 9-1-1 calls, fitness, etc.

- The cost to the District this year for Fire Camp was \$6,440. A letter with a survey and DVD were sent to the parents and the District has received \$955 to date in donations to Metro Fire in appreciation of the program. Exploring additional funding options. Sponsorship of disadvantaged children was encouraged.
- The Board members acknowledged Brenda Briggs, Pat Plexico, and all of the volunteers who contributed their time and effort to the Fire Camp program.

**PRESIDENT'S REPORT—(Trujillo)** None.

**FIRE CHIEF'S REPORT—(Fire Chief Mette)**

- Fire Incident Report – 6 working structure and 30 grass fires since the last Board meeting.
- August 27, 2008 – a Post-Incident Analysis of the 6,400 acre Jackson Highway Incident on June 10 was conducted at Station 50.
- Attended the International Association of Fire Chiefs conference in Denver last week.
- August 27, 2008 – attended the 2 x 2 meeting in Rancho Cordova with Director Jones present.
- Continuing the vigil with Engineer Bob Werner. Thoughts and prayers are with him and his family.
- Distributed a three-page memorandum from Larry Davis, Director, Governmental Affairs and Grants Management, outlining the current Grants and Economic Development projects and activities.
- The status of Proposition 1A currently is unknown but it is being monitored closely.
- Relative to a previous question by Director Jones at the last Finance Committee meeting, Finance Director Sponable stated to the best of his knowledge, the line item in the budget included all legal bills. A more in-depth report will be provided in two weeks.

▪ **SUPPORT SERVICES DIVISION REPORT –**

Report by Deputy Chief Jim Eastman:

**Fire Prevention Bureau Activities –**

- Walk throughs are being conducted on the new Boat Hotel storage facility at Highway 50 and Sunrise.
- Providing training on high-rise buildings at the Marriott Hotel.
- August 28 – Orangevale Town Hall meeting held.
- Attending gang awareness training.

**Fleet –**

- Four new medics placed in service; last two scheduled next week.
- Shea Pursell and Fred Beno at Medtec inspecting the new Medics coming within the next few months.

**Information Technology –**

- In process of replacing the domain controller.
- Working on the VHF template.
- About 50% complete on the programming of the new 800 MHz radio.

**Community Services –**

- Finished working on Camp Smokey at the State Fair.
- Conducting fire extinguisher demonstrations; Chamber meetings; presentations for adult audiences and pre-school; attended a recent meeting with Blight Busters starting up again in Rancho Cordova.
- iPod Grant Project.

**Logistics –**

- Continuing work on the Wildland gear.

**Facilities Division –**

- Finishing off Station 68.

**GENERAL COUNSEL’S REPORT—(Margarita)**

- Board President Trujillo requested a report on the articles in the Sacramento Bee this week.

Counsel Margarita stated he could not comment publicly on pending litigation.

[Director Kelly departed at 7:05 p.m., Director Goold at 7:10 p.m.)

Following further discussion, there was a general consensus of the Board to schedule a Closed Session at the next meeting to discuss pending issues.

**COMMITTEE AND DELEGATE REPORTS:****Executive Committee—(Trujillo)**

- Next Meeting: TBD

**Communications Center Delegate—(Valley)**

- Reported on the last meeting.
- Next Meeting: September 29, 2008 – 10:30 AM

**California Fire & Rescue Training Authority—(Kelly)**

- Next Meeting: September 10, 2008 – 10:00 AM

**Finance Committee—(Jones)**

- Next Meeting: September 11, 2008 – 5:00 PM

Chair Jones requested the alternate be contacted for the next meeting in her absence.

**Policy Committee—(Lawson)**

- Requested the Board members review the calendar that was submitted to establish a uniform date for a workshop on the Policies & Procedures during the month of September.
- Next Meeting: September 25, 2008 – 5:00 PM

**BOARD MEMBER QUESTIONS AND COMMENTS:****Valley:**

- Fire Camp is a wonderful program that the employees are involved in.

**Jones:**

- Attended the 2 x 2 Rancho Cordova Committee Meeting. Continuing efforts for research in the Emergency Operations Center and the response capability for the City of Rancho Cordova and possibly region wide.
- Extended thanks for the Metro Burn Day Camp in addition to the week-long Fire Camp in the Tahoe area. These are two notable and worthy causes for donations and support from the community.

**Lawson:**

- Thanked staff for their reports.
- Thanked the personnel for the great job on Fire Camp.

- Thanked Fire Chief Mette for the report from Larry Davis. The District employees give the maximum value back to our constituency. Applauded not only the firefighters but everyone in protective services.

**Granados:**

- Extended thanks to General Counsel Margarita for his time, effort and support. Wished him well in light of his announcement to retire at the end of the year. Applauded him for his efforts to set things right under the most trying times in the District's history.
- He has known Bob Werner who is gravely ill for 25 years. It is difficult to see someone he went to Fire Academy with in this situation

**Clark:**

- Thanked the staff for reports on Fire Camp and all the volunteers who participated. Echoed Director Goold's comments on trying to increase the participation of different cultures in the camp. It is a great opportunity to see what firefighters do.
- In view of all the legal issues, just wanted to make sure we handle everything in the proper way.

**Trujillo:**

- Echoed comments of Director Granados regarding Engineer Bob Werner who was also an Honor Guard member and did a fine job. Currently he is at the UC Davis Hospital.
- Thanked the men and women in the Fire Service who are the best.
- Thanked Vice President Lawson for filling in at the last meeting while he was out of town on business.
- Wished everybody a Happy Labor Day.

**ADJOURNMENT** – The meeting adjourned at 7:25 p.m.

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Ray Trujillo, President

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Gregory A. Granados, Secretary

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Charlotte Tilson, Clerk of the Board